

**MAINE SCHOOL ADMINISTRATIVE DISTRICT #53
Burnham – Detroit – Pittsfield**

Planning Time

It is recognized by the MSAD #53 Board of School Directors that planning time for teachers is an important element in providing quality educational programming. To this end, it is the Board's intent in so much as is possible to provide FTE teachers – classroom, special education (resource, SPL), specialists (allied arts) and guidance staff with the equivalent of five (5) forty minute planning times per week.

It is not the intent of this policy to schedule a planning time during each day of a school week.

Policy Reference: 1.3 Staff Involvement in Decision Making

Adopted: October 6, 2003