

School Administrative District No. 53

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Excellence in Education

Michael A. Gallagher
Superintendent of Schools

Budget/Finance Committee

Minutes

11/16/10

Members in attendance: B. Poirier, J. Laux, M. Brooks, M. Hodgins and Superintendent Gallagher

Absent: Business Manager, Lori Glidden

Item 1. Review of November Expenditure Report –Mrs. Glidden had prepared the expenditure report information as usual. Of note, were three new areas that were over expended. Contracted services for Special Education was over expended by \$1,258, Truck maintenance charged under the Central Office was over expended by \$116 and Contracted Maintenance under the Central Office was over expended by \$862. Although the over expenditure in Special Education Contracted Services was thought to be for tutoring, Superintendent Gallagher was check into it. (The contracted services were for tutoring two students who for mental health reasons were hospitalized and the district is responsible for paying for the continuance of their education. It is likely that for one student this cost will continue. It will not for the other student.) Mr. Brooks wondered what the historical data was on the costs associated with this contracted services budget line. This information will be gathered and shared at the next budget committee meeting. The over expenditure for the district rack truck was for repairs. In addition to a few minor repairs, work needed to be done to the leaf springs pushed cost to be more than the amount budgeted. The over expenditure in the Central Office contracted maintenance was because of high electricity bills (the district was paying a high rate because of peak power costs) and a large amount of shredding when cleaning out for the relocation of the office.

Item 2. Review of Monthly Budget Calculations chart - As of November 30, 2010, 36.52% of the total budget had been expended in comparison to 37.17% expended during the same time frame last year. This is also in comparison to 36.67% in FY'09 and 36.23% in FY'08 and 36.33% in FY'07. It was noted that the percent of expenditure at the end of November is approximately .65% lower than last year's expenditure at the end of November.

Item 3. Other – Superintendent Gallagher shared that the DOE had recently published the tuition rates for this year. The rates had only increased .92% over last year and that the district had budgeted 5.5%. Therefore the amount of tuition to be paid to MCI is approximately \$180,000 less that budgeted. This is good news for the district and

removes concerns held previously about the shortfall in carry forward funding of \$83,000. Of course this good news has a negative impact on MCI revenues.

The committee then had an informal discussion about being creative in thinking about how to perhaps restructure the administration in light of Mr. Nevens' resignation. Superintendent Gallagher shared that he would be discussing various ideas with the personnel committee later this month.

With no other business before the committee, the meeting adjourned at 6:00 P.M.

Respectfully submitted,

Michael A. Gallagher