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Excellence in Education

Michael A. Gallagher
Superintendent of Schools

Policy Committee
Minutes
10/18/10

Members in attendance: M. Wintle, R. Basford, Administrator of Special Services S. Shorey, and Superintendent M. Gallagher

Superintendent Gallagher explained that the agenda had three separate sections – policies up for review, policies being reviewed for a second time after being presented to the full board for their first reading and policies that are cross-referenced to the policies being reviewed that are being recoded using the American School Board Association coding system.

Item 1. Policy discussion review of policy 8.16, Implementation of Classroom Supports was brought to the October 4th board meeting for its first reading. No additional changes were suggested to the policy. It will be brought to the November 1, 2010 meeting for adoption.

Policy 11.01, Student Educational Records –This policy was brought to the October 4th school board meeting for its first reading. No additional modifications were suggested. It will be brought to the November 1, 2010 meeting for adoption.

Policy review of policy 2.01, Equal Employment Opportunity – This policy was re-titled Non-Discrimination/Equal Opportunity and Affirmative Action. This policy came before the board for its first reading at the October 4th board meeting. Two minor revisions were made and it will be brought to the November 1, 2010 meeting for adoption.

Policy 2.02 Board Policy Development – A sample policy and a sample procedure were provided by MSMA. The committee compared the two MSMA documents to the current policy and noted that conceptually the current policy was reflected in the language of the sample policy, however, the definition of the sample policy was updated and more readable. The committee then discussed using the language of the sample procedure for inclusion in the policy. After a discussion about benefits and downside of doing so, they decided to keep the “process” as it was defined in the current policy and add it to the

sample policy language. This revised policy will be presented for its first reading at the November 1, 2010 board meeting.

Policy 2.03 Insurance Management – The committee reviewed the MSMA sample “Insurance Program/Risk Management” in comparison with the current policy and opted, with a few minor language revisions, to bring the sample policy to the November 1, 2010 board meeting for its first reading.

Policy 2.04 Notification of Board Meetings – The committee reviewed the MSMA sample in comparison with the district’s current policy and noted that conceptually they were much the same. After some additional discussion the committee chose to propose the current policy with a minor revision that would cover a detail included in the sample policy. This revised policy will be brought to the November 1, 2010 board meeting for its first reading.

Policy 2.05 Rules of Order – After a thorough review the committee determined that the current policy included all concepts included in the sample policy. Therefore, with the inclusion of a lead-in sentence stem: “The MSAD #53 Board of Directors will” the committee will propose keeping the current board policy. It will be brought to the November 1, 2010 board meeting for its first reading.

The committee adjourned at 7:00 P.M. and will continue its work on the remaining board governance policies at its upcoming meetings. The next meeting is scheduled for November 8, 2010.

Respectfully submitted,

Michael A. Gallagher