

School Administrative District No. 53
167 School Street, Suite A Pittsfield, ME 04967
(207) 487-5107

Fax: (207) 487-6310

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Michael A. Gallagher
Superintendent of Schools

Policy Committee
Minutes
4/11/2011

Members in attendance: M. Wintle, R. Basford, Administrator of Special Services S. Shorey and Superintendent M. Gallagher

Item 1. Policy discussion/review of policy CB School Superintendent – No additional changes were made to this policy. It will be presented at the May 2, 2011 Board meeting for approval.

Policy DB Annual Operating Budget – No additional changes were made to this policy. However, the policy will be sent to Barbie Poirier, Budget/Finance Committee Chair for her input. It may be presented at the May 2, 2011 Board meeting for approval.

Policy DN School Properties Disposition – No additional changes were made to this policy. It will be presented at the May 2, 2011 Board meeting for approval.

Policy DIDA Asset Capitalization – No additional changes were made to this policy. It will be presented at the May 2, 2011 Board meeting for approval.

Policy JLCE First Aid and Emergency Medical Care – No additional changes were made to this policy. It will be presented at the May 2, 2011 Board meeting for approval.

Item 2 - Policy discussion/review of policy ECB Pest Management – After reviewing the MSMA sample policy in comparison to the current district policy the committee noted that they were virtually the same. However, the sample policy contained one paragraph that defined Integrated Pest Management (IPM) and chose to insert it into the current policy. The remainder of the sample policy addressed procedures which were left out of the policy. This policy will be presented for its first reading at the May 2, 2011 board meeting.

Policy EBAB Asbestos Management – The committee noted that this policy is not a required policy and could be deleted. The procedure for completing the 6 month reviews and three years assessments by a certified asbestos inspector is in place and followed.

www.msad53.org
gallag@msad53.org

Therefore the committee determined that it would propose deleting the policy. This policy will be presented at the May 2, 2011 board meeting as a policy that will be recommended for deletion.

Policy EBCC Bomb and Hazardous Substance Threat – The committee compared the MSMA sample to the current board policy. They were nearly identical. Therefore the committee chose to modify the current policy by changing “crisis plan” to “Emergency Response Plan”. This will now match the title that the board chose to use when the district’s emergency response plan was first written and the reference to it in policy EBCC.

Policy EBCE Student Dismissal Procedures – The committee noted that the title of this policy refers to a procedure. Since it is not a mandatory policy they recommended that the procedure be included in Parent/Student Handbooks. Therefore they recommended that the policy be presented at the May 2, 2011 board meeting as a policy that will be recommended for deletion.

Policy EDB Maintenance and Control of Materials – The committee was informed that this policy is also not necessary. Therefore they recommended that the policy be presented at the May 2, 2011 board meeting as a policy that will be recommended for deletion.

The committee adjourned at 6:00 P.M. The next meeting is scheduled for May 9, 2011.

Respectfully submitted,

Michael A. Gallagher