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Burnham

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Excellence in Education

Michael A. Gallagher
Superintendent of Schools

Board of Directors

Minutes

3/14/11

Members in attendance: P. Williams, M. Hodgins, M. Wintle, B. Basford, R. Basford, B. Poirier, J. Laux, P. Snow and C. Cookson

Absent/excused: J. Bradshaw and M. Brooks

Item 1. Call to Order. Chair Williams called the board to order at 7:02 P.M.

Item 2. Adjustments to the Agenda. The nomination of art teacher, Britny Lee, added under New Business, D.

Item 3. Consideration of the Minutes of February 7, 2011. On a motion by J. Laux, seconded by B. Poirier, the board voted unanimously to approve the minutes as presented.

Item 4. Public Commentary. None.

Item 5. Learning Results. Results of winter screening assessments, PK-4 and 5-8.

Mrs. Anderson provided a packet for the board and shared the comparative data for the DIBELS and AIMSweb for the fall to the winter assessments. She pointed out the gains made by students and explained that the expectations for student performance change as the year progresses.

Mrs. Miller shared the comparative data for grades 5-8 for the Math Concepts and Applications (MCAP), and the Developmental Spelling Assessment (DSA) for grades 5 and 7. She also shared the oral reading fluency (ORF) for grades 5-8 students for the winter assessment. These students will be assessed again in the spring for additional comparative data.

Literacy specialists Tracy Hallee and Louise McCannell were in attendance and answered a few questions asked by board members. Additionally, Sarah Bolster grade 1-4 literacy interventionist, was on hand and added comments on the results of the assessments.

Mrs. Miller and Mrs. Anderson both explained the level of sophistication of goals written for students who are identified in the Title I program in the area of literacy using a sample grade one and grade four students' goals. Mrs. Anderson pointed out that Ms. Bolster takes a great deal of time to develop, facilitate, teach and assess students for continuous progress on their goals.

Item 6. Committee Reports. The Budget/Finance Committee report was provided by B. Poirier. She indicated that board members had been provided with the minutes of the last several meetings beginning with February 15, March 2 and March 8. Therefore, she did not provide a report.

A Curriculum Report was not provided since it had been provided at the February board meeting. The minutes, however, were in the board packet.

Negotiations – Mrs. Basford provided an oral report indicating that the negotiations teams have met twice to develop and approve the ground rules and to exchange proposals. She asked the board about whether they would like additional information that would have to be provided in an Executive Session. Chair Williams indicated that the next board agendas, as needed, would have an executive session scheduled to keep the board posted on the progress of negotiations.

The Policy Committee report was provided by Mr. Wintle. He reviewed the policies that were being provided to the board for adoption. He indicated that the only changes made since the last board meeting were to policy BID, Board Member Compensation and Expenses. A sentence was added to provide compensation to board members for expenses incurred in service to the board. He also indicated that there were several policies being considered under New Business for their first reading that would take place later in the board meeting.

Superintendent Gallagher indicated that the next Budget/Finance Committee meetings would be on March 22 and March 29. The next Building Committee will be determined; the Policy Committee will meet on Monday, March 21; and it was determined that the Transportation Committee would meet in June.

Item 7. Old Business. Consideration of policies BBAA, Board Member Authority and Duties; BBBE, Board Member Resignation; BCA, School Board Member Ethics; BID, Board Member Compensation and Expenses; BEDB, Agenda. Mr. Wintle moved that the policies be approved as presented, the motion was seconded by M. Hodgins and the board voted unanimously to approve the policies as presented.

Presentation of Title I report provided by Mrs. Miller – Mrs. Miller began her presentation by providing the board with a handout that was previously sent to all board members via email so that they would have an opportunity to read the information prior to the board meeting. She used the document as a reference point and then provided the Title I math comparative data for grades 1-4 on the math computation fluency benchmark scores; the math concepts and applications benchmark scores for grades 2, 3 and 4 as well as math concepts and applications, benchmark scores for grades 5-8. Additionally, she

presented the fall to winter comparative data for the NWEA math benchmark scores and the literacy benchmark scores using the initial sound fluency for grade K, nonsense word fluency for grade 1, the oral reading fluency assessments for grades 2, 3 and 4, and the Northwest Evaluation Association assessment for grades 5 and 6.

Item 8. New Business. Presentation of policies BBB, School Board Elections; BCB, Board Member Prohibited Appointments and Employment/Conflict of Interest; BDA, Board Organizational Meeting; BDB, Board Officers; BDD, Board Superintendent Relationships; BBBDA, Board Declared Vacancy Caused by Absenteeism; BIC, Board Member Freedom of Access Training; KDB, Freedom of Access; and BEC, Executive Session Law. Mr. Wintle asked the board if they had any suggestions for changes to any of the policies; no changes were offered at the meeting. However, board members were encouraged to contact Mr. Wintle, Mrs. R. Basford, Mrs. S. Shorey or Superintendent Gallagher if they had any suggestions for changes to these policies.

Consideration of nomination of Marlisa Noonan, Candice Russell and Helen Gallagher to serve on the Personalized Learning Committee Certification Support System. Superintendent Gallagher recommended the board approve the nominations of each candidate to the certification support system. On a motion by P. Snow, seconded by B. Basford, the board voted eight in the affirmative with one abstention B. Basford.

Consideration of Letter of Resignation from Carla Littlefield, PK-4 Art Teacher – Superintendent Gallagher read the letter of resignation he received from Mrs. Littlefield and recommended the board approve her resignation with regret. On a motion by B. Basford, seconded by B. Poirier, the board voted unanimously to accept the resignation of Carla Littlefield with regret.

Consideration of the Nomination of Britny Lee to fill the elementary art position – Superintendent Gallagher recommended the board approve the nomination of Britny Lee. On a motion by B. Poirier, seconded by M. Hodgins, the board voted unanimously to approve the nomination of Britny Lee to serve as the elementary art teacher at the PK-4 level.

Item 9. Superintendent's Report. No report was offered by MCI since the Headmaster was not in attendance. Superintendent Gallagher indicated that the district administrator reports were in the board packets so that they could answer any questions the board may have. Peter Snow noted that it was the intent of the Headmaster to review the MCI strategic plan with the full board. Mr. Laux noted that no MCI representation has been in attendance at the last two board meetings, and that it would be nice to have someone from MCI at the meetings.

Item 10. Communications. None.

Item 11. Future Agenda Items. An executive session will be on the next board agenda for discussion of board negotiations with support staff.

Item 12. Executive Session. Chair Williams entertained a motion to enter Executive Session for the purpose of addressing duties of officials and compensation of officials pursuant to MRSA §405 (6) (A). On a motion by J. Laux, seconded by P. Snow, the board voted unanimously to go into Executive Session at 8:26 P.M. The board came out of Executive Session at 9:02 P.M.

P. Snow moved that Mrs. Miller receive a 2% salary increase and that Mrs. Shorey receive a 5.7% increase in salary. The motion was seconded by Mr. Wintle, and then he suggested amending the original motion to provide a 1% increase for Superintendent Gallagher. Mr. Snow moved the amendment, and the amendment was seconded by Mr. Wintle. Chair Williams called for a vote to amend the motion. The board approved the motion with five members in the affirmative: P. Snow, M. Wintle, R. Basford, B. Poirier and Chair Williams, with four abstentions: J. Laux, B. Basford, M. Hodgins and C. Cookson.

The board then voted on the amended motion to approve a 2% increase to Mrs. Miller's salary, a 5.7% increase to Mrs. Shorey's salary and a 1% increase to Superintendent Gallagher's salary. The board voted five in the affirmative: J. Laux, P. Snow, B. Poirier, P. Williams, M. Wintle; one in the negative: B. Basford; and three abstentions: M. Hodgins, C. Cookson and R. Basford.

Item 13. Adjournment. On a motion by P. Snow, seconded by B. Poirier, the board adjourned at 9:35 P.M.

Respectfully submitted,

Michael A. Gallagher