

School Administrative District No. 53

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Excellence in Education

Michael A. Gallagher
Superintendent of Schools

Transportation Committee
Minutes
10/19/2011

Members in attendance: B. Basford, B. Poirier, Charlie Sisson, Transportation Director, Carrie Willey, Assistant Transportation Director and Superintendent Gallagher

Item 1. Introductions were made and Mr. Sisson shared the role that Ms. Willey has with Cyr Bus as well as noting her success in a bus driver competition. Ms. Willey will be attending an international competition this year in Kansas City, MO.

Item 2. Review/Confirmation of all required documents, etc. per contract. Mr. Sisson provided a file folder providing information as per the obligations of the Cyr Bus contract as requested by Superintendent Gallagher. Mr. Sisson stepped the committee through all of the documents. Documents included a description of bus routes, list of buses, inspection check list, training issues, bus cameras, bus numbers, bus rules, motor vehicle liability insurance, workers compensation insurance, compliance with regulations pertaining to drug and alcohol testing, a drivers list, physical examinations model, drivers license check document, training dates for bus evacuations and school bus mileage.

Mr. Sisson and Ms. Willey responded to various questions from the Transportation Committee members.

Superintendent Gallagher reminded the committee that this is the final year of a three year contract with Cyr Bus. The district has the option to negotiate another two year contract or go out to bid.

Being no further business the committee adjourned at 6:05 P.M.

Respectfully submitted,

Michael A. Gallagher