

# School Administrative District No. 53

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**Excellence in Education**

Michael A. Gallagher  
Superintendent of Schools

## Budget/Finance Committee

11/17/09

Minutes

Members in attendance: B. Poirier, M. Hodgins, Business Manager L. Glidden, and Superintendent Gallagher

Item 1. Review of October Expenditure Report – Business Manager L. Glidden distributed the monthly budget calculations chart, which indicated that 29.73% of the budget had been expended through the end of October. This is slightly higher than last year and higher than any of the last three budget years. However, the difference in percentage has been reduced slightly and is more in line with last year's expenditure percentage.

Item 2. Mrs. Glidden then distributed a handout with notes regarding over expenditure through the month of October. One additional over expenditure occurred during the month. The only new over expenditure was in the area of life insurance. This is due to the full time re-employment of me and the insufficient funding for my salary based life insurance premium.

Item 3. The committee reviewed two handouts that listed some ideas about how to go about prioritizing costs in the district in preparation for conducting a board workshop on establishing priorities. Budget Committee members were asked for their input on how cost cutting would be completed in their work arenas. They provided input that was similar to the information provided on one of the handouts. The work of completing criteria will be completed by the Budget Committee at its next meeting with the assistance of the A-team in order to conduct a prioritizing session at the January Board meeting.

Being no further business the committee adjourned at 6:00 P.M.

Respectfully submitted,

Michael A. Gallagher

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