

March				
NECAP writing introduction	☐Review released items & rubric @ staff meeting to show new format	Faye & staff	March 22, 2009	✓
	☐Backwards plan for all grade levels - instructional time line for writing	Faye & staff	March 22, 2009	✓
	☐Create monthly schedule	Faye & staff	March 22, 2009	
Parent Tips	☐Add to newsletter & add new section of what is happening in classrooms	Faye	March 1, 2010	✓
Academic Fair	Parent Information Event (PIE)	Anne & staff	March 24, 2010	✓
Data Driven Dialogue workshop		Faye & members of data team	March 11, 2010	cancelled
Student Led Portfolio	☐Develop student, parent, and staff surveys	SIPS team	Feb. 23 CIPS meeting	✓
	☐Develop a plan for consistent process across grade levels	Faye & staff	Following April Portfolio shares	
	☐Set dates for Student Led Portfolios	Faye	March 8 staff meeting	✓
DRA data review	☐Staff review of data	Louise, Tracy & Data team	March 15, 2010	✓
	☐PAC/DATA team review of scores	DATA Team	March 23, 2010	in process
BVS Math/Literacy Night	☐Choose theme	Staff	March 25, 2010	✓
	☐Create Parent survey	Tracy	Week of March 8	✓
Expand literacy skill block	☐Meet with Grade 3 & create schedule	Faye, Louise	March 8, 2010	postponed to next year
	☐Set up meeting with Gr. 2 to share how they set up their sessions	Faye	March 8, 2010	postponed to next year
	☐Meet with grade 3 to analyze data and create groups with goals	Faye, Louise	March 15, 2010	postponed to next year
April				

Student Led Portfolio	☐Complete student, parent and staff surveys	SIPS team	Week of April 12
NECAP practice	☐Create monthly schedule	Staff	April 5, 2010
Parent tips	☐Add to newsletter	Faye	April 5, 2010
ELA Curriculum	☐Introduce curriculum to staff and the board's curriculum committee	Anne & Team	March 22, 2010 & April 5, 2010
Guided Reading Workshop	☐Materials chosen and ordered	Louise, Tracy, Anne & Faye	April 2, 2010