

School Administrative District No. 53

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Excellence in Education

Michael A. Gallagher
Superintendent of Schools

Policy Committee

Minutes

2/8/10

Members in attendance: J. Laux, M. Wintle, Administrator of Special Services S. Shorey, and Superintendent Gallagher

Superintendent Gallagher explained that all policies on the agenda had not been updated since prior to 2000, therefore, the committee would work on the list for the next couple of Policy Committee meetings. It was noted that policy 11.09 Parent Involvement in Special Education had been updated recently (November 2009) but that the copy on the district web site was the old version. It will be corrected.

Item 1. Policy discussion review of policy 3.01, School Superintendent – this is a required policy. The review resulted in the following recommendations: that the words “school board” in the first sentence be amended to say “MSAD #53 Board of Directors”. It was also recommended that the legal reference be checked, and that the policy referenced be numbered. In addition, after reviewing policy 3.02, it was recommended that the information regarding the evaluation of the superintendent occurring annually be added to policy 3.01. This policy will come before the board at the March 1 board meeting for its first reading with the recommended amendments.

Policy 3.01 – Job Description – Superintendent of Schools - this policy was amended by changing who the superintendent would report to from “school board” to “MSAD #53 Board of Directors”. After some additional discussion it was recommended that the policy be brought to the board at the March 1 board meeting for a review with the recommendation that it be deleted from the board policy manual, and that all job descriptions, including this one, be posted on the district’s web site.

Policy 3.03 – Acting Superintendent - for this policy there were two suggested modifications. The first amendment was to change the reference to the “board” to “MSAD #53 Board of Directors” and in the last paragraph the first sentence be amended by striking the words “an emergency” and replacing it with the word “a”. This policy will also be brought to the March 1 board meeting for its first reading.

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Policy 4.03 – School Properties Disposition - one minor revision was suggested, that being to replace the word “board” with “MSAD #53 Board of Directors”. Because the revision was so minor it was determined that it be labeled as a review as opposed to an amendment. It will be brought to the March 1 board meeting for its first reading.

Policy 9.13, Student Insurance Program – the policy was amended by changing the first sentence to begin it with the words “The MSAD #53 Board of Directors shall make available for all students”, and the words “shall be available to all students” at the end of the first sentence, were struck. This policy will be brought to the board for its first reading at the March 1 board meeting.

Policy 9.14, Health – it was suggested that the school nurse and a model policy for health be obtained prior to completing a review of this policy. Therefore, this policy will not be brought to the board meeting on March 1.

The committee decided to adjourn at 5:58 P.M.

Respectfully submitted,

Michael A. Gallagher