

School Administrative District No. 53

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Excellence in Education

Michael A. Gallagher
Superintendent of Schools

Transportation Committee

Minutes

9/17/09

Members in attendance: B. Basford, B. Poirier, Charlie Sisson, Transportation Director, and Superintendent Gallagher

Item 1. Review of Transportation Committee responsibilities was tabled until the last item of the meeting.

Item 2. Review/Confirmation of all required documents, etc. per contract. Mr. Sisson provided a file folder providing information as per the obligations of the Cyr Bus contract as requested by Superintendent Gallagher. Mr. Sisson stepped the committee through all of the documents. Documents included a description of bus routes, list of buses, inspection check list, training issues, bus cameras, bus numbers, bus rules, motor vehicle liability insurance, workers compensation insurance, compliance with regulations pertaining to drug and alcohol testing, a drivers list, physical examinations model, drivers license check document, training dates for bus evacuations and school bus mileage.

Mr. Sisson responded to various questions from the Transportation Committee members, and will provide updates to Superintendent Gallagher for several items. Mr. Sisson will get back to Superintendent Gallagher regarding the completion of the installation of bus cameras, training for CPR, student behavior training for bus drivers, and bus mileage on designated dates. Superintendent Gallagher will contact Joe Cyr to explore the possibility of obtaining newer buses for the SAD #53 Cyr Bus contract fleet in an effort to meet the contract obligation of providing buses that are no more than ten years old.

Item 1. The Transportation Committee responsibilities were reviewed with the committee with no changes being suggested. However, should there be a need for the committee to meet regarding student behavior issues or other issues, the committee will be called together for special projects as needed.

Being no further business the committee adjourned at 6:00 P.M.

Respectfully submitted,

Michael A. Gallagher

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